



# Floorplanner Pro

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## Administrator's Manual



# Floorplanner Administrator's Manual

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In main lines, a PRO account lets you easily create interactive floorplans and publish them online. This manual explains all about the environment of the Floorplanner Pro account. In this environment, you manage your projects, your account, styles, users and subscription. For any details on the drawing tool, we

direct you to our [Floorplanner Manual](#). Typical clients for PRO accounts are real-estate agencies or companies providing drawing services for real-estate agencies. But the tool is also very useful for any professional designing, planning, or managing spaces.

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## Pro Accounts - Dashboard

Below you see a typical PRO-account Dashboard. In this manual we go through all your pages that you access from the sidebar as chapters and show how to use them.

### Start a new project

Here you can start a new project or search through your current projects

### Logging out

The screenshot shows the Floorplanner Pro account dashboard. The top navigation bar includes 'floor planner', 'my dashboard', 'pro', 'pricing', 'blog', 'gallery', and 'help'. A user profile dropdown is visible in the top right. The left sidebar menu contains 'Dashboard', 'Projects', 'Styles', 'Users', 'Settings', 'My account', and 'Log out'. The main content area features a search bar and a '+ New Project' button. Below this is a 'Recent projects' section with three entries: 'Nassaulaan 6', 'Boeieraak 54', and 'Vioolstraat 49'. Each entry includes a thumbnail, title, creation/edit dates, design/floor counts, a URL, and an 'Actions' dropdown. At the bottom, there are sections for 'Floorplanner Partners' and 'Floorplanner blog'.

### Sidebar menu

### Access recent projects

A list of the most recently saved projects. You can open a project here, and you'll find more features under the project Actions.

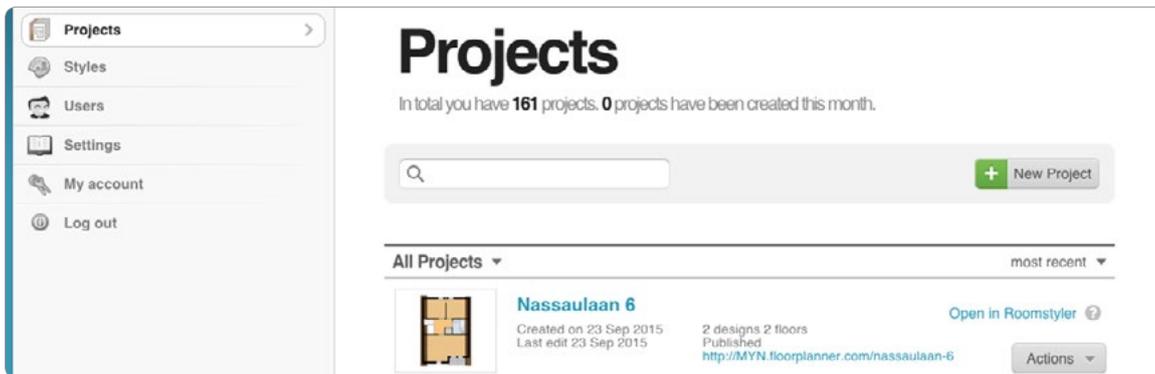
### Recent Floorplanner news

Twitter messages about our newest additions and improvements.

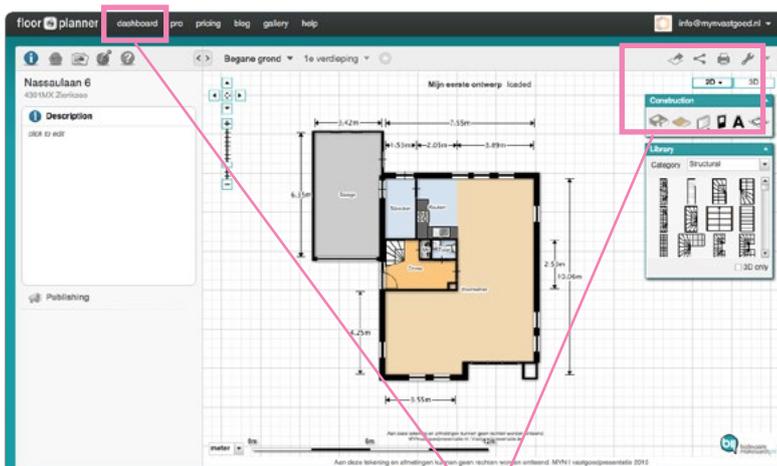
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## Pro Accounts - Projects

The "Projects" page gives overview to your projects and from here you can do various actions on your projects. A project has 2 modes: the drawing mode (where a projects is created and adjusted) and a published mode. After publishing, a projects can be used for sales and communication.



Click "Projects" in the sidebar for an overview of your projects



A project in drawing mode. Note the access to your dashboard, settings and save icons, and your construction tools.



The same project in published mode.

### Drawing mode

In drawing mode you draw the plan of your house, setup the name, location, etc of your plan.

Details on how to use the Floorplanner drawing interface is described in the [Floorplanner Manual](#)

After you draw a plan of your property you can add photos or other media like video.

### Published mode

Publishing a plan online means preparing it to have it viewed by your clients or visitors. Most common is to publish a plan for a real estate website, a property portal, or your own website.

After publishing a plan, you can [embed](#) it in a website or share it with people through a link.

Publishing plans is not available for Free accounts. Plus accounts can publish 1 plan at a time.

On page 7 we explain [how to publish a plan](#).

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## Starting projects

The "Projects" tab gives an overview of your projects. Here you can create new project and manage your projects.

### Amount of projects and published projects

### Project Type

Choose which type of building you're going to plan. This will give you more specialised tools like a specific set of furniture.

### Project name and location

Name your project and/or give up the location so it's easier to find

### Upload FML option

You can upload an FML file which you received by email or stored offline. All data like floors and project name will be loaded from the FML.

### Floors and backgrounds

Choose the amount of floors your building has. For each floor you can upload a sketch of your plan (.jpg or .png) to trace over in the floorplanner tool. It can help you decrease the time you spend on drawing your plan.

## Finding projects

### Project Search

Use the search bar to find projects by typing any term used in the name of your project.

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## Managing Projects

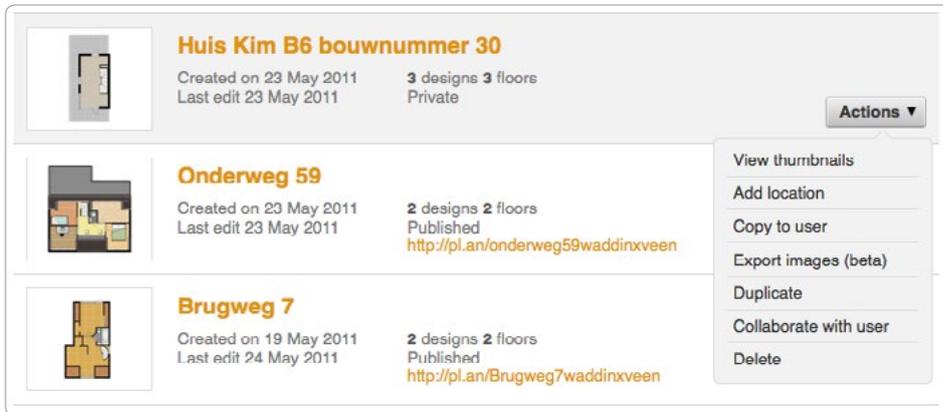
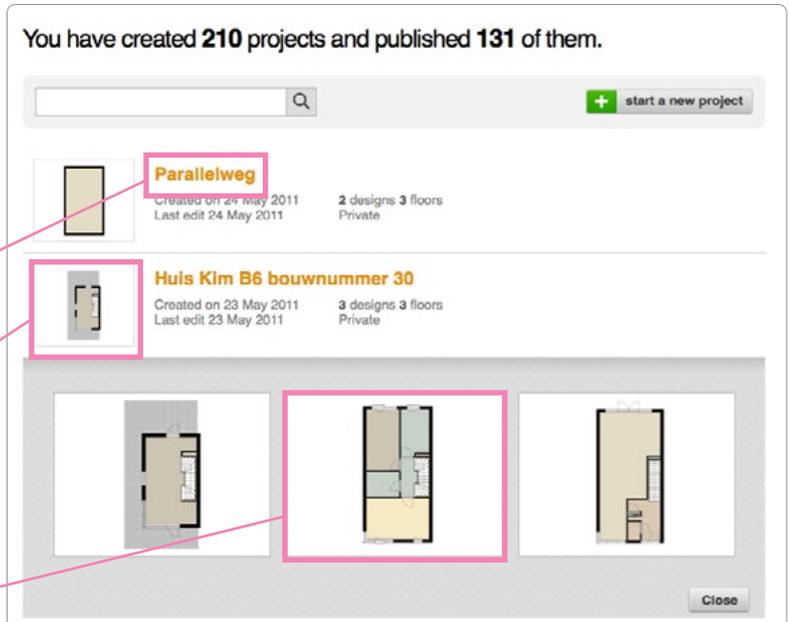
### Project overview

Here you see all details of your project, like when created, when modified, how many floors and designs and the publishing state.

Clicking the project name will load the last design you saved in the drawing mode.

Clicking on the project image will show thumbnails of all designs.

Clicking on a design thumbnail will load the project and open the design directly in the drawing mode.



### Project actions

Depending on whether your project is set to private, basic or published you can do different things with your plan. Use the actions button on the right side.

### Available Actions :

#### Private

View thumbnails  
Add location  
Copy to user  
Export images  
Duplicate  
Collaborate with user  
Download FML  
Delete

#### Basic

View thumbnails  
Add location  
Copy to user  
Export images  
Delete

#### Published

View thumbnails  
Add location  
Subusers  
Copy to user  
Export images  
Render 3D  
Duplicate  
Collaborate with user  
View Leads  
Download FML  
Get embed code

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## Publishing Plans

The "Projects" tab gives an overview of your projects. The published status of a plan has 3 options: Public, Private or Published. The **publish mode** is used to present a plan in a website, or to other people directly. After publishing, a plan has a couple of options for presentation. Publishing plans and the Private option is not available for Free accounts. Other accounts have a restricted amount of plans to publish.

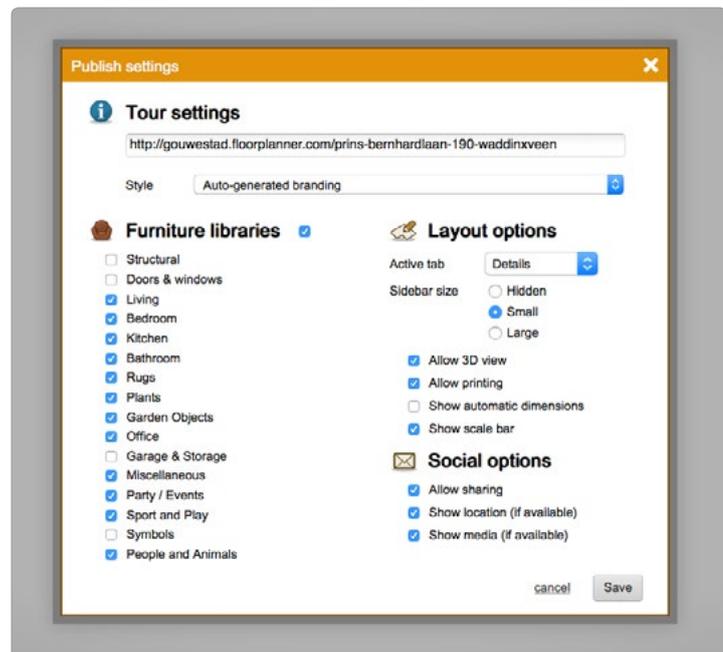
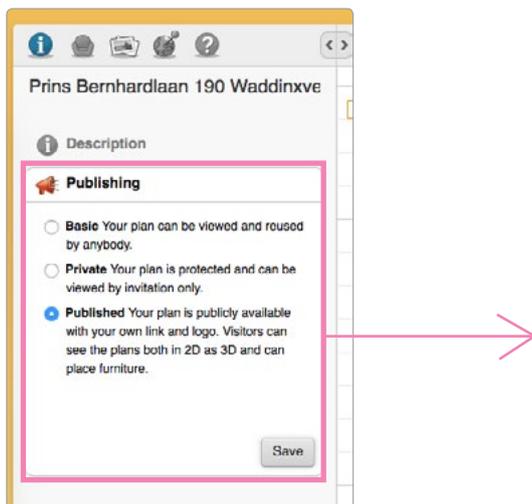
### How to publish

To publish a plan, open your plan from the Dashboard or Projects tab and do the following:

1: Click "Publishing" in the sidebar

2: Selected "Published" for publish options

3: Setup the options a visitor will have on your published plan and choose a name for your plan.



### Export options

A published plan you can [embed](#) in a website, or you can give up a weblink to give access to a plan:

<http://floorplanner/yourplanname> OR  
<http://yoursubdomain/floorplanner.com/yourplanname>

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## Exporting images

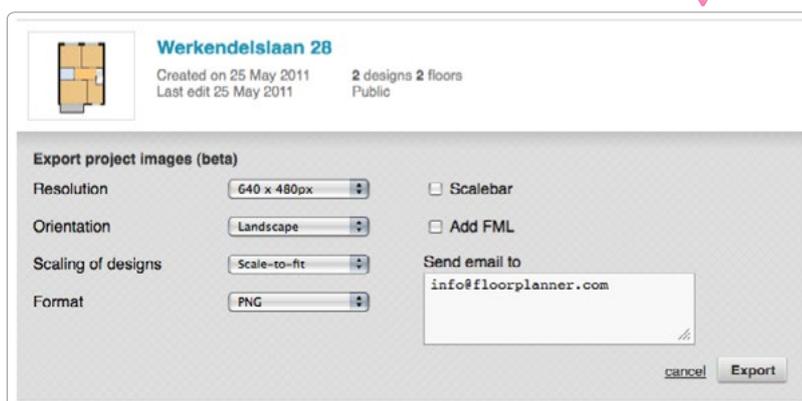
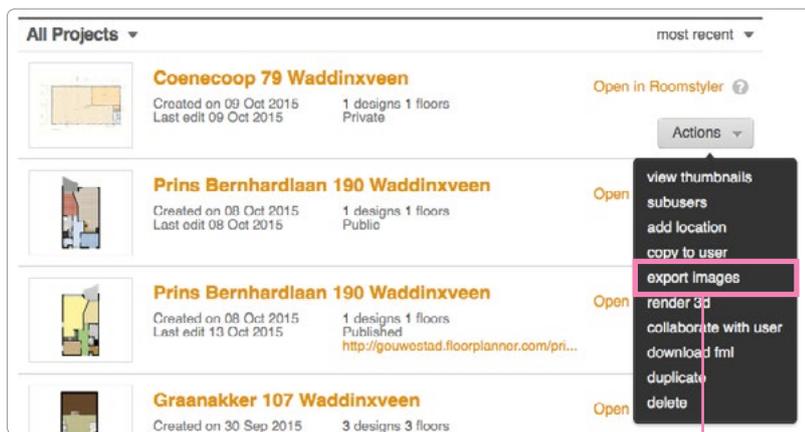
You can use your plans endlessly to export high resolution images of your plan in 2D and 3D to use in brochures or on websites. You can create .png or .jpg images of 1 design or of your entire project at once.



### How to export

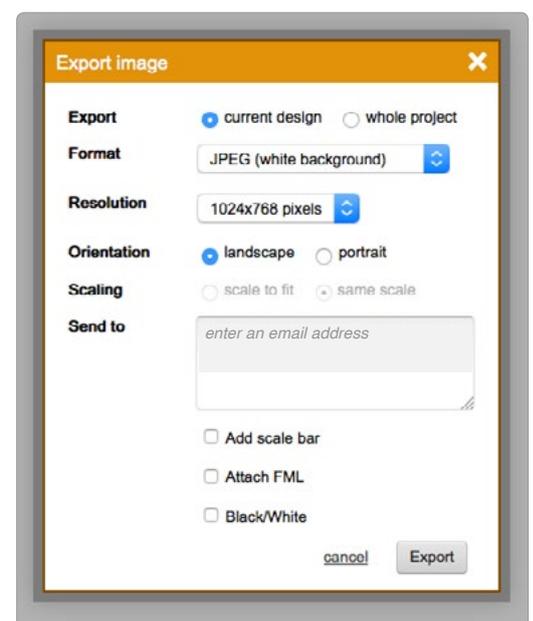
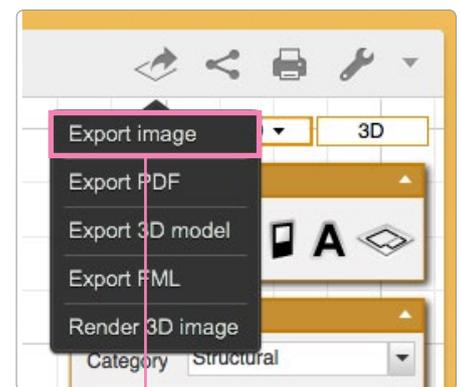
You can export images either from the actions in the projects page, or from the sidebar in the drawing mode of a plan.

#### Exporting from the "Projects" page



Images are being mailed to the email address you give up. You can either export images of all your floors or only the active design. When you want all your floors in the same scale, make sure you select "Same scale". You can also include a scalebar in the images and add an fml file of the project.

#### Exporting from the drawing mode



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## The possibilities of a Published Plan

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### An interactive plan in a branded environment

A published plan can be viewed online by others in a branded environment, setup with our styling options. for examples, [see our chapter on styling](#).



### Embed in a website

Easily paste an interactive floor plan into your own website. A visitor can view a plan in 2D and 3D, furnish a plan and save or print it. Find out how to [embed a plan](#) on the next page.

**yourplan.fml**

### Export as an fml

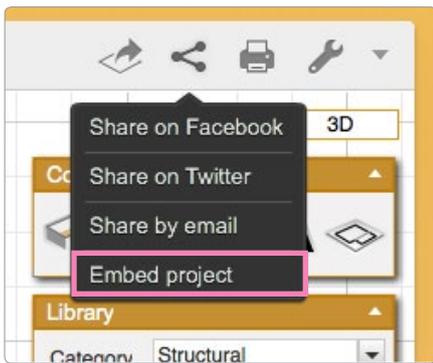
For publishing on some property portal websites (like funda.nl), we use an .fml export format. This is a file that stores floorplans offline so you can import them in the website of the property portal or in another project. Note that you can't use or view floorplans offline but you can use them as backup.

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## Embedding a Plan

You can have an interactive floorplan in your own website. Here's a small explanation on how it is done.

### Embed code



### How to embed

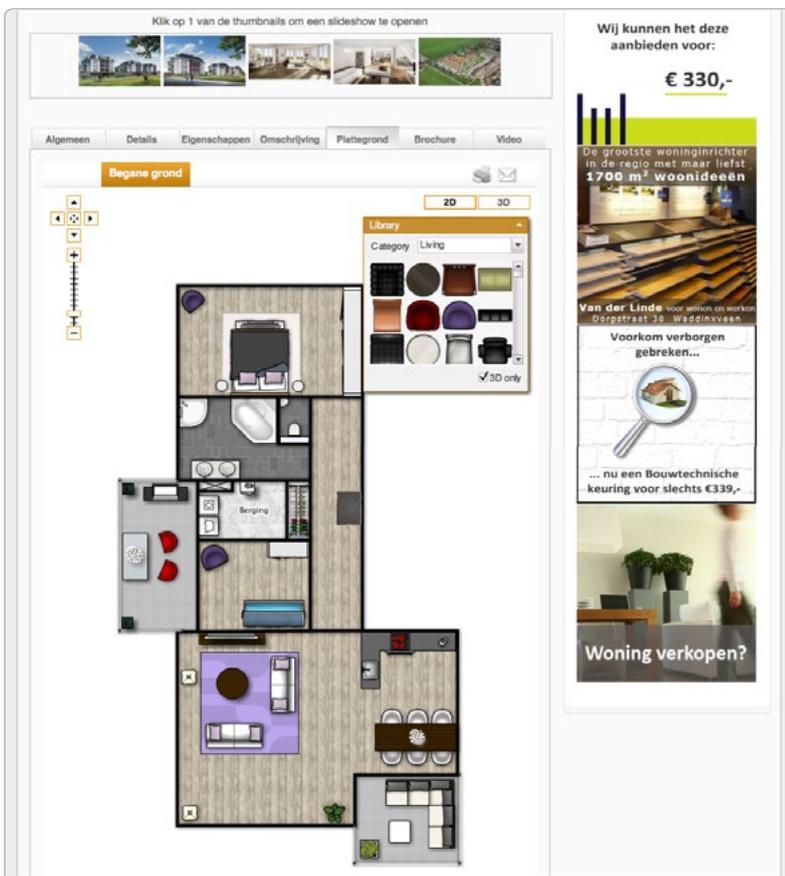
After publishing, Click in the top bar on the sharing icon.



You see an html code which you can paste it into the html page of your website.

```
<iframe frameborder="0" height="400"
scrolling="no" src="http://yoursubdomain.
floorplanner.com/projects/19680610-projecttitle/
embed" width="100%"></iframe>
```

### Example of a Floorplan embedded in a website



thanks to Gouwestad Makelaardij

Paste it somewhere in between the <body></body> tags in the html file of your website. You can change or add parameters like the height and width to fit it into your own layout.

The appearance, for instance the colors of the menus are determined in the style of the branding that you gave you account, or in which style the plan is published. (see next page).

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## Pro Accounts - Styles

Styles give you the opportunity to present (publish) your plan in the particular branding style of a customer, or in your own company style. For each of your clients you can create a different style. Below an overview of all style options in and on the next page some [styling examples](#).

The screenshot shows a web interface for configuring styles. It features two main sections, one for 'Tourmalijn' and one for 'Veilingplein'. Each section includes a logo, background and link colors, wall top color, and a disclaimer text area. The 'Tourmalijn' section has a purple logo, background color #720f49, link color #8a6179, and a disclaimer about the project team's responsibility. The 'Veilingplein' section has a blue logo, background color #007dad, link color #174a7c, and a disclaimer about the impressions of the floor plans. Both sections have a 'Save Style' button and a 'cancel' link.

**Tourmalijn**  
background color: #720f49  
link color: #8a6179  
wall top color:  
Disclaimer: Projectteam Tourmalijn besteedt de uiterste zorg aan de betrouwbaarheid en actualiteit van de gegevens op haar website. Onjuistheden kunnen echter voorkomen en de plattgronden zijn indicatief.

Title of the style: Tourmalijn  
First color: #720f49  
Second color: #8a6179  
Background image: Browse... No file selected.  
Logo: Browse... No file selected.  
Wall top color:  
Disclaimer: Projectteam Tourmalijn besteedt de uiterste zorg aan de betrouwbaarheid en actualiteit van

**Veilingplein**  
background color: #007dad  
link color: #174a7c  
wall top color:  
Disclaimer: Deze ingerichte plattgronden zijn impressies. Er kunnen geen rechten aan worden ontleend. Ze zijn uitsluitend bedoeld om een goede indruk van de woningen te geven

### What's a style?

A style consists of a colour scheme, a company logo, a background image and a disclaimer text.

Colour schemes give control over the menu items, buttons, background colours etc.

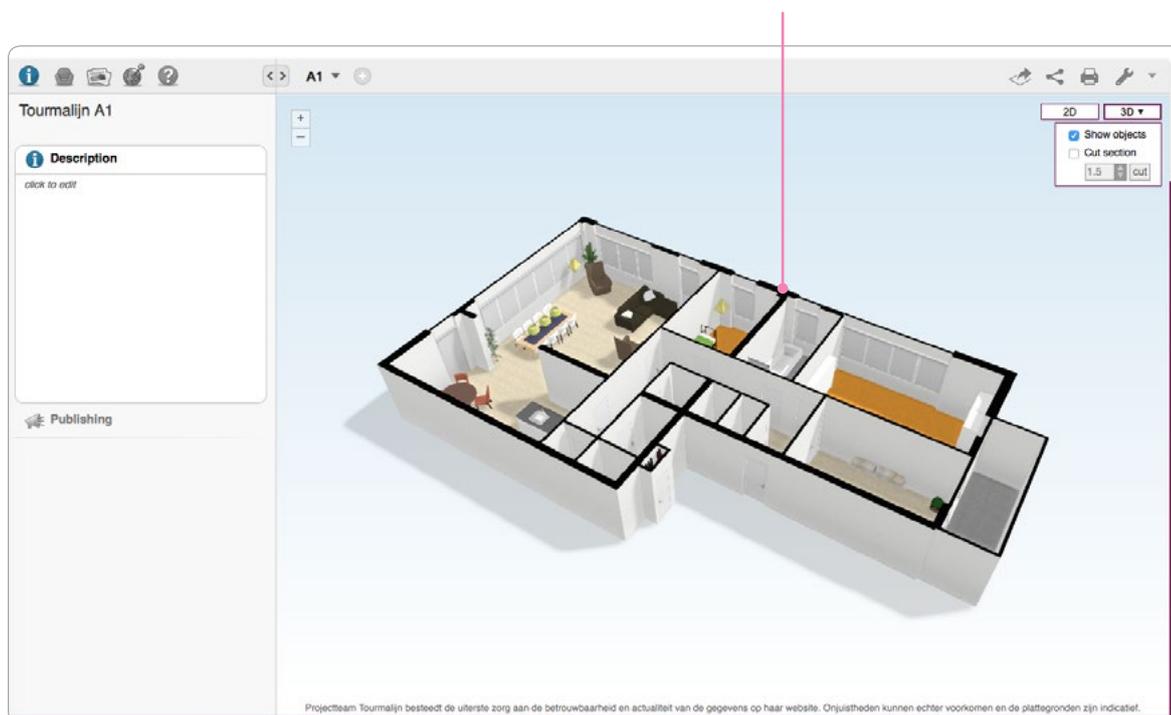
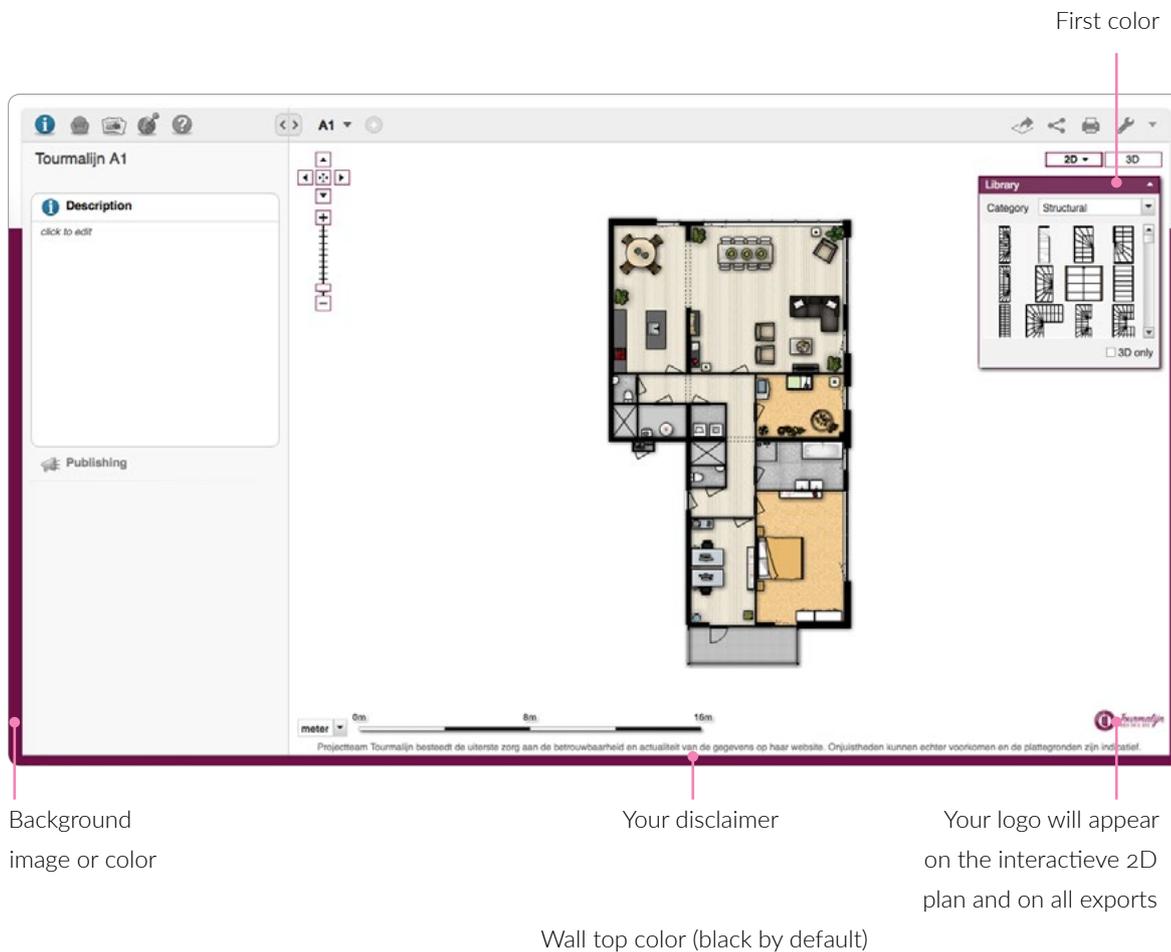
You can use a custom logo to display in the top corner, and on a plan when printed or exported as an image.

You can also control the color of the wall tops for 3D view and 3D exports.

*thanks to Gouwestad Makelaardij*

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## Pro Accounts - Style Example



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## Pro Accounts - Users

Typical users for PRO accounts are real estate agencies or companies providing drawing services for real estate agencies or other parties. The account holder (the admin) can create accounts for employees or external parties that wish to draw and publish plans.

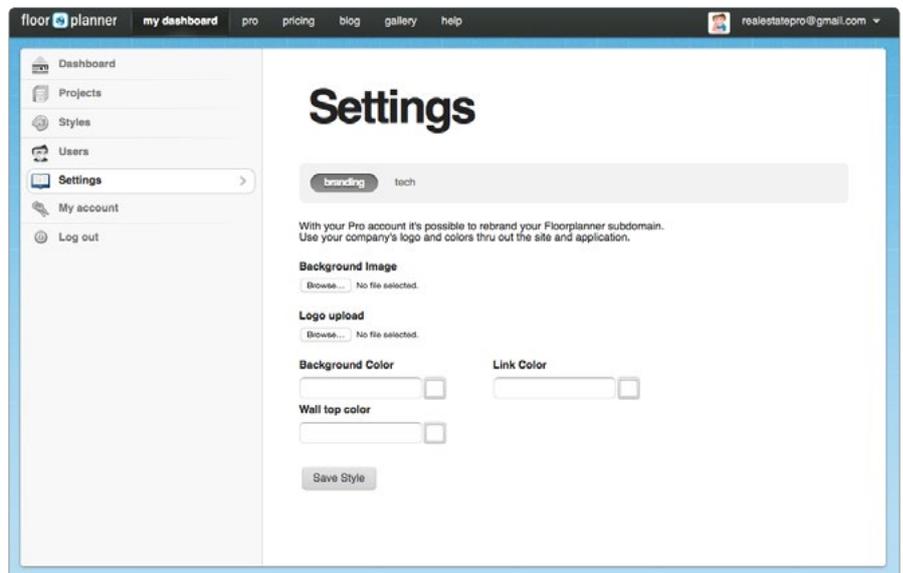
### Admin

The Administrator has full control over the account. He/she sees all pages as displayed on page 1 of this manual. The Admin has access to the subscription and account pages. He/she can create accounts for employees, view invoices, create styles. After upgrading to a PRO account the first thing an admin can do is choose a subdomain, upload a company logo, a company name and create the basic colorscheme of the account.

http://.floorplanner.com

A subdomain is a webdomain on the floorplanner serverspace that is used by the Pro, or Partner account.

You can configure the style of this account further in the Settings tab. Usually Pro accounts only use this environment internally.



### Subuser

A Subuser has a user account inside another account. The subuser uses the floorplanner tool within a subdomain of a Pro or Partner account. He or she can create plans and styles and publish styles but cannot edit any other plans than his own. Also he or she cannot access some of the admin functionality. A subuser has it's own account settings.

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## Pro Accounts - Account

Your account settings page is quite self-explanatory. Here you can setup your login profile and company data. Also manage your invoices and your subscription.

The screenshot shows the 'Account' page with a navigation bar containing 'Overview', 'Profile', 'Company info', 'Subscription', 'Invoices', and 'Connections'. The 'Overview' tab is active. Below the navigation bar, there are three main sections: 'Your Pro account' with usage stats (0/15 monthly projects, 1/3 users), 'Profile & Company information' for 'MYN Vastgoedpresentatie', and 'Invoices' listing five recent invoices with their IDs and dates.

### Account pages:

- Profile
- Company info
- Subscription
- Invoices
- Connections

Your latest invoices

### Usage stats:

Here you see how much projects and users there are in your account.

### User profile

Here you can choose an avatar and a name, also change the email address of your account.

### Language, country and units

You can set the language of your account here that will make the floorplanner website and tools appear in your own language. Also here you can set your standard unit system.

### Password

This is the place to change your password.

The screenshot shows the 'Profile' page with a navigation bar containing 'Overview', 'Profile', 'Company info', 'Subscription', 'Invoices', and 'Connections'. The 'Profile' tab is active. Below the navigation bar, there are several form fields: 'Current avatar' with a change/delete button, 'Nickname' (MYN Vastgoedpresentatie), 'New e-mail address' (info@mynvastgoed.nl), 'Country' (Netherlands), 'Language' (Dutch), 'Measurement system' (metric selected), 'Receive newsletter' (yes selected), and a password change section with fields for 'Current password', 'New password', and 'Confirm', followed by a 'Change' button.

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## Pro Accounts - Subscription

**Company information**

Overview Profile **Company info** Invoices Subscription

country

company

address

zipcode

city

vat number

### Company info

Please fill out the details of your company so we can help you more easily.

Overview Profile Company info **Subscription** Invoices Connections

account	# projects	price
<b>Pro</b>	15	€ 19 per month

Want to cancel your subscription? By doing so, you will be set back to our Free account. You will not be able to create any new projects. Your automatic payment will be stopped. You will still be able to access your current projects. If this is what you want, [cancel your subscription](#).

### Subscription settings

Go here to upgrade, downgrade or cancel you subscription. For more info on our various account types go to [our products page](#).

Overview Profile Company info Subscription **Invoices** Connections

**Download your invoices**

	<b>FPS/04-1521879</b> Floorplanner Pro monthly membership from 26 Sep 2015 to 26 Oct 2015	€ 22.99
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### Your Invoices

Here you have an overview of your invoices. Invoices will only appear once you've paid them. You can download the invoices as a PDF.

Overview Profile Company info Subscription Invoices **Connections**

**Magic Plan**

With Magic Plan you can create floor plans using the camera of your iPhone and iPad. Magic Plan was App of the week in 93 countries!



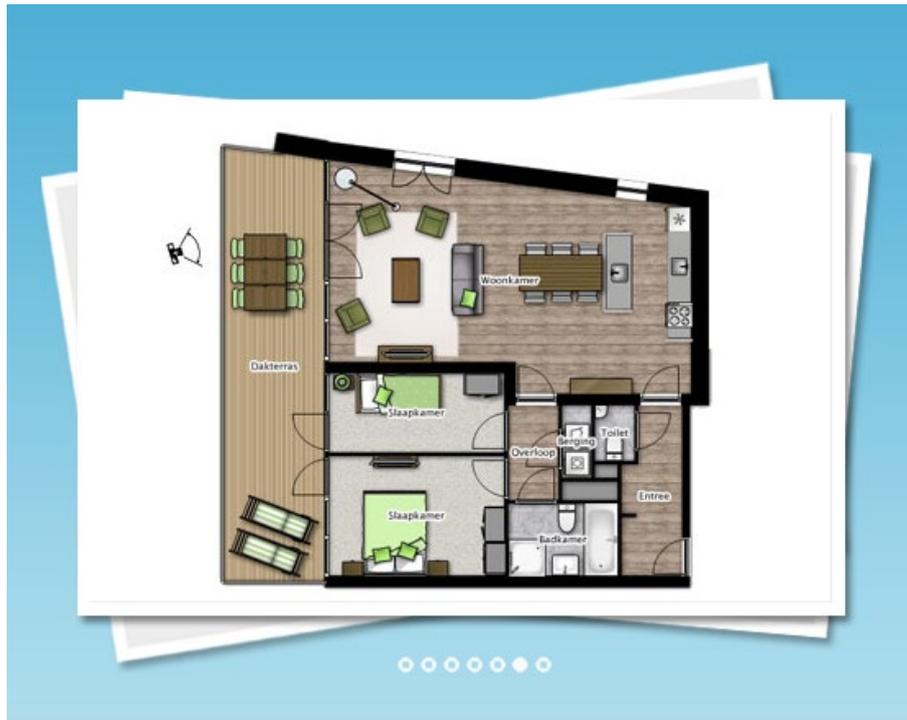
Are you already using Magic Plan? By connecting to Magic Plan, you can import and edit your Magic Plan floor plans directly in Floorplanner!

connected

For more info about Magic Plan, please visit [sensopia.com](#)

### Connections

Here you can connect your floorplanner account to your Magicplan account. After doing so, you can successfully export your Magicplan plans to floorplanner.



If you still have any questions,  
feel free to contact us at  
[prosupport@floorplanner.com](mailto:prosupport@floorplanner.com)